

# Financial Policies

Our objective is to guide our patients from their current level of health to a place of incredible overall wellness. We are committed to helping them reach a plane of wellness they have never achieved. Our aspiration is that our patients experience life without limitations, while spending less money on healthcare.

## Insurance

I authorize Vitality: A Creating Wellness Center to furnish information concerning my present illness or injury and direct the insurer to pay without equivocation directly to Vitality: A Creating Wellness Center; any and all benefits due them as a result of my claims. I am also aware that I am personally responsible for charges or balances not covered by my insurance. I hereby state and agree that a photo-copy of this document will be valid and binding on all parties as the original copy.

It is ultimately your responsibility to understand your insurance coverage. We are happy to assist you in any way we can. We will call to verify your benefits, but cannot guarantee the information the insurance company gives us will be correct. As a courtesy we will file your insurance claims. If your claims have not been paid within **60 days**, you are responsible for the full amount.

## Pay in Full at Time of Service

- We require a minimum of \$100 to be paid at the time of your first appointment. This amount will be applied toward the total cost of your initial visit. If your first exam is less than \$100, the difference will be applied toward your next visit.
- Each visit **must** be paid for at time of service.
- Co-pays are due at time of service.

## Treatment Plan Budgeting System

- To be determined by your doctor on the basis of necessity.
- We can customize a plan to fit your budget (on approved credit).
- We will work as hard as we can to meet your needs.

## Cancellation Policy

- We try very hard to show our patients the respect they deserve. Keeping a tight and timely schedule shows that respect.
- We promise you will not wait for more than 15 minutes past your scheduled appointment before seeing the doctor.
- In return, we ask that if you find it necessary to re-schedule or cancel an appointment, please do so the day before.
- If you miss an appointment without calling to cancel, you may be charged a cancellation fee equaling the services you missed.
- Cancellation fees must be collected before care can continue.

## Unpaid or Late Balances

- Accrue 1.5% interest per month (unless otherwise specified by agreed payment plan). If your account goes to collections, you will be responsible for a collection fee equaling 1/3 of the balance, plus accrued interest and court costs incurred at your expense.

**I have read and understand all policies set forth in this financial brochure.**

NAME: \_\_\_\_\_

DATE: \_\_\_\_\_